

PORT OF BELLINGHAM  
*Washington State*

MEETING AGENDA  
PORT OF BELLINGHAM BOARD OF COMMISSIONERS  
TUESDAY, JANUARY 2, 2018 – 4:00 p.m.  
CONFERENCE ROOM – HARBOR CENTER BUILDING  
1801 ROEDER AVENUE, BELLINGHAM, WASHINGTON

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***Port of Bellingham Mission Statement: To promote sustainable economic development, optimize transportation gateways, and manage publicly owned land and facilities to benefit Whatcom County.***

**4:00 OPEN PUBLIC MEETING, ROLL CALL**

**ADMINISTER OATH OF OFFICE-** Commissioners Elect Ken Bell and Michael Shepard

**ACTION ITEMS**

***EXECUTIVE***

1. Select Board of Commission [officers for the 2018](#) calendar year.
2. Establish the [date, time and location of regular Commission meetings](#) for the 2018 calendar year.
3. Appoint [Commissioners to serve as representatives](#) or board members for the following organizations/ committees for the 2018 calendar year:
  - A. Whatcom Council of Governments (WCOG)
  - B. Washington Public Ports Association (WPPA)
  - C. Whatcom County Economic Development Investment (EDI) Program Committee
  - D. Western Crossing
4. Approval of [Resolution No. 1106-T](#), delegating certain [administrative powers & duties](#) to the Executive Director.
5. Adopt the Port of Bellingham's [Rental Revenue Standards for 2018](#).

**PUBLIC COMMENT PERIOD** - Out of respect for everyone who attends the Commission meeting, the public comment period may be limited to 15 minutes total. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing.

**CONSENT AGENDA**

- A. Reaffirm Chmelik, Sitkin, & Davis, P.S., Attorneys at Law, as the [Port's general legal counsel](#) for 2018.
- B. [Authorize the Port's legal counsel](#) to enter into contracts with Anchor QEA, LLC, and other consultants for technical expertise in support of the 2018 legal work related to the Environmental Department.
- C. For notification purposes only, pursuant to [Resolution No. 1358A](#)- Small works roster- Clarity Construction, Inc. and Global Diving & Salvage, Inc.
- D. Authorize Executive Director to execute [Amendment No. 3](#) to the Personal Services Agreement with Spinner, LLC of Bellingham for video recording Port meetings.
- E. Approve a Commercial Lease between the Port and [NW Explorations LLC](#) for premises in the Marina Square building at Squalicum Harbor.

## **5:00 BREAK**

## **5:30 RECONVENE PUBLIC MEETING**

**PUBLIC COMMENT PERIOD** - Out of respect for everyone who attends the Commission meeting, the public comment period may be limited to 15 minutes total. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing.

## **ACTION ITEMS**

6. Authorize the Executive Director to apply for, accept and manage Puget Sound Energy Business License Incentive Program for [upgrading lighting](#) at the Bellingham Shipping Terminal Warehouses 1 & 2 and supporting properties.
7. Authorize the Executive Director to apply for, [accept and manage a grant](#) from the Puget Sound Energy Business License Incentive Program for upgrading lighting at the Bellingham Cruise Terminal.

- **RECESS THE PUBLIC MEETING TO OPEN THE INDUSTRIAL CORPORATION (IDC) BOARD MEETING**

1. [Select Board of IDC officers](#) for the 2018 calendar year.
2. [Establish the date, time and location](#) of regular IDC meetings for the 2018 calendar year.
3. Adopt the [minutes](#) of the December 20, 2016, IDC Board Meeting.
4. Authorize the [2018 budget](#) for the IDC.

- **CLOSE THE IDC MEETING AND RECONVENE THE PUBLIC MEETING**

## **OTHER BUSINESS**

## **ADJOURN**

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***For citizens with special needs, the Port of Bellingham Harbor Center Conference Room is fully accessible. For additional accommodations, please call the Port of Bellingham at (360) 676-2500 at least four (4) business days in advance of the meeting.***

## **(CORRECTED AS AMENDED) ADVISORY COMMITTEE MEETING SCHEDULES**

***MARINA ADVISORY COMMITTEE*** – Tuesday, January 9, 2018 at 6:00 p.m., Commission Chambers, Harbor Center Building, 1801 Roeder Avenue, Bellingham

***TECHNICAL AIRPORT ADVISORY COMMITTEE (TAAC)*** - Thursday, January 11, 2018, at 9:30 a.m., ARFF Conference Room, 2005 W. Bakerview Road, Bellingham International Airport.

***BELLINGHAM INTERNATIONAL AIRPORT ADVISORY COMMITTEE (BIAAC)***– Thursday, January 11, 2018, at 5:00 p.m., ARFF Conference Room, 2005 Bakerview Road, Bellingham International Airport.