



PORT OF BELLINGHAM
Washington State

MEETING AGENDA
PORT OF BELLINGHAM BOARD OF COMMISSIONERS
TUESDAY, JANUARY 16, 2018 – 4:30 p.m.
CONFERENCE ROOM – HARBOR CENTER BUILDING
1801 ROEDER AVENUE, BELLINGHAM, WASHINGTON

Port of Bellingham Mission Statement: To promote sustainable economic development, optimize transportation gateways, and manage publicly owned land and facilities to benefit Whatcom County.

2:00 OPEN PUBLIC MEETING. IMMEDIATELY RECESS TO EXECUTIVE SESSION The purpose of the executive session will be discuss potential litigation, real estate transactions, and personnel pursuant to RCW 42.30.110(i) (c) (g).

4:30 RECONVENE PUBLIC MEETING. ROLL CALL

PUBLIC COMMENT PERIOD - Out of respect for everyone who attends the Commission meeting, the public comment period may be limited to 15 minutes total. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing.

CONSENT AGENDA

- A. Approve the minutes of the [December 19, 2017](#), and [January 2, 2018](#), regular Commission meetings.
- B. Authorize the Executive Director to execute a [Release and Settlement Agreement](#) with Starr Indemnity & Liability Company and State Farm Fire and Casualty Company for the March 2012 Squalicum Harbor Boathouse Fire.
- C. Affirmation of [Commission Code of Governance and Conduct](#) as referenced in Resolution No. 1181 D, adopted in 2014.
- D. Authorization to sell vessel at auction pursuant to [Resolution No. 1349](#).
- E. Approve an [increase in the base salary](#) of the Executive Director Salary by 3.0 % over his 2017 annual salary, effective immediately.

ACTION ITEMS

- 1. Authorize the Executive Director to execute a 2 year contract with [The Resource Group](#) for the maintenance and upgrade of the accounting software.
- 2. Authorize the Executive Director to approve write off of [UK Halsey NW LLC dba UK Sailmaker](#) past due account.
- 3. Authorize the Executive Director to execute a Purchase Order with [ATS Automation, Inc.](#) for the installation of a new control system for the Bellwether Building HVAC system.

5:30 PUBLIC COMMENT PERIOD - Out of respect for everyone who attends the Commission meeting, the public comment period may be limited to 15 minutes total. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing.

PRESENTATIONS

1. Waterfront District Update
2. Waterfront District Energy (DE) Update

OTHER BUSINESS

ADJOURN

For citizens with special needs, the Port of Bellingham Harbor Center Conference Room is fully accessible. For additional accommodations, please call the Port of Bellingham at (360) 676-2500 at least four (4) business days in advance of the meeting.

ADVISORY COMMITTEE MEETING SCHEDULES

MARINA ADVISORY COMMITTEE – Tuesday, February 12, 2018 at 6:00 p.m., Commission Chambers, Harbor Center Building, 1801 Roeder Avenue, Bellingham

TECHNICAL AIRPORT ADVISORY COMMITTEE (TAAC) - Thursday, March 8, 2018, at 9:30 a.m. ARFF Conference Room, 2005 W. Bakerview Road Bellingham International Airport.

BELLINGHAM INTERNATIONAL AIRPORT ADVISORY COMMITTEE (BIAAC) – Thursday, March 8, 2018, at 5:00 p.m., ARFF Conference Room, 2005 W. Bakerview Road Bellingham International Airport.