



**MEETING AGENDA
PORT OF BELLINGHAM BOARD OF COMMISSIONERS
TUESDAY, JULY 13, 2021
CONFERENCE ROOM – HARBOR CENTER BUILDING
1801 ROEDER AVENUE, BELLINGHAM, WASHINGTON**

Port of Bellingham Mission Statement: To promote sustainable economic development, optimize transportation gateways, and manage publicly owned land and facilities to benefit Whatcom County.

A Whatcom County public health emergency is still in effect, to reduce the spread of novel coronavirus (COVID-19). There are two ways to participate, or you can watch it on YouTube:

- 1) Conference Dial in (253) 215-8782, you will be prompted to enter a Meeting ID: 950 4796 6091 Passcode: 071321 (please mute your phone, unmute if called on for public comment)
- 2) [Zoom](#) Meeting ID: 950 4796 6091; Passcode: 071321 (please mute your mic)
- 3) <https://www.youtube.com/user/PortBellingham>

2:00 PM OPEN PUBLIC MEETING, IMMEDIATELY RECESS TO EXECUTIVE SESSION

The purpose of the executive session will be to discuss potential real estate transactions pursuant to RCW 42.30.110 (i) (c).

4:00 PM CLOSE EXECUTIVE SESSION; OPEN THE PUBLIC MEETING, ROLL CALL

<p>PUBLIC COMMENT PERIODS– During the meeting, there will be two Public Comment periods: One at 4:00 PM and another at the end of the meeting. Out of respect for everyone who attends the Commission meeting, each public comment period may be limited to 15 minutes total. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing.</p>
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CONSENT AGENDA

- A. Approve minutes from the [June 3, 2021](#) regular scheduled commission meeting.
- B. A motion to authorize the Executive Director to send a letter of support to the Utilities and Transportation Commission for PSE's proposed Transportation Electrification Plan ([TEP](#)).
- C. A motion approving the 2022 [budget schedule](#).
- D. Motion authorizing amendments to the Aviation Department's 2021 Operating Budget to include expenses for the start-up of the announced [New Air-Service](#) by Southwest Airlines as applicable under the approved Air-Service Development and Marking Contract and the Port's Air-Service Incentive Program.
- E. A motion to authorize the Executive Director to accept Federal Aviation Administration (FAA) Airport Improvement Program (AIP) [Grant No. 3-53-0005-060-2021](#), adjust the Capital Improvement Plan (CIP) to fully fund crucial airfield projects, and reallocate among the proposed projects including the federally funded contingency.
- F. Commission motion approving [Small City Economic Development Funds](#) for projects in the cities of Blaine, Nooksack, Ferndale and Lynden.
- G. Authorize the Executive Director to execute design and construction contracts for [six FAA AIP](#)- funded capital improvement projects at Bellingham International Airport.
- H. Motion authorizing the Executive Director to execute and administer a grant agreement with Washington State Parks & Recreation (Parks & Rec) for funding to reimburse 75% of the costs associated with the purchase and [installation of pumpout equipment](#) for the Gates 8 & 9 pumpout facility at Squalicum Harbor.
- I. Motion to approve Lease Amendment #4 with the State of Alaska, Alaska Marine Highway System ("[AMHS](#)") located at the Bellingham Cruise Terminal ("Cruise Terminal").
- J. Authorize the Executive Director to accept and administer grants, as funds become available, from the Washington State Department of Natural Resources ([DNR](#)) for reimbursement of up to 90% of the costs associated with the disposal of two abandoned vessels located on Port property.
- K. Motion by the Commission to approve a modification to the rental rate of two dedicated [Food Truck pads](#) at the Port's Waterfront District.
- L. Motion by the Commission approving the Modification of Lease between the Port of Bellingham and [Wood Stone Corporation](#) for premises located at 1801 W. Bakerview Road.
- M. Motion by the Port Commission to approve a Modification of Lease between the Port of Bellingham and Pacific Cruises Northwest, Inc., d/b/a Salish Trading Post to operate a [gift shop at the Bellingham Cruise Terminal](#).
- N. Motion by the Port Commission to approve Renewal and Modification of Lease between the Port of Bellingham and [Marine Spill Response Corporation](#) for premises at Squalicum Harbor in Bellingham, Washington.

- O. Motion by the Commission to approve the Fifth Modification of Lease and Project Development Agreement between the Port of Bellingham and Bellwether Harbor Investments LLP for the [Ballroom](#) at Bayview Center Building, 12 Bellwether Way.
- P. Commission's authorization to [sell vessels](#), pursuant to Resolution No.1349.
- Q. Motion by the Port Commission to approve a Renewal Modification of Lease between the Port of Bellingham and Seaview Yacht Services Fairhaven, Inc. for premises at [Fairhaven Marine Industrial Park](#).
- R. Commission motion authorizing Port of Bellingham Executive Director to execute a contract between the Port of Bellingham and [Zayo Fiber Network](#) for engineering, designing, permitting, and bid documents for construction of segment one, from Deming to Glacier, of the Whatcom County Rural Broadband Fiber Network.
- S. Approve a motion authorizing the Executive Director to sign two [grant contracts](#) when finalized by the state: one between the Port of Bellingham and the Washington State Department of Commerce and one between the Port of Bellingham and grant recipient Point Robert's International Market Place.

PRESENTATION

1. Q2 Financials

ACTION ITEMS

1. A motion to authorize the Executive Director to enter into an [insurance contract](#) and authorize payment for the renewal of the Port's Property, Cyber and Crime Insurance coverage for the period from July 1, 2021 through July 1, 2022.
2. Commission motion authorizing Port of Bellingham Executive Director to execute a 2021- 2024 [Interlocal Agreement](#) between the Port of Bellingham and the Public Utility District of Whatcom County (PUD) for the purpose of joint collaboration in the continued development and implementation of the Whatcom County Rural Broadband Fiber Network.

OTHER BUSINESS

ADJOURN

For citizens with special needs, the Port of Bellingham Harbor Center Conference Room is fully accessible. For additional accommodations, please call the Port of Bellingham at (360) 676-2500 at least four (4) business days in advance of the meeting.

ADVISORY COMMITTEE MEETING SCHEDULES

Bellingham International Airport Advisory Committee (BIAAC) –
July 15th @ 4 PM

MARINA ADVISORY COMMITTEE (MAC) –
September 14th @ 6 PM