



AGENDA
PORT OF BELLINGHAM
BOARD OF COMMISSIONERS
REGULAR SCHEDULED MEETING
TUESDAY, JULY 15, 2025

Port of Bellingham Mission Statement: To promote sustainable economic development, optimize transportation gateways, and manage publicly owned land and facilities to benefit Whatcom County.

Ways to Participate in the Commission Meeting:

1. Phone: (253) 215-8782, you will be prompted to enter a Webinar ID: 857 8537 2315
2. [Zoom](#)
3. In person: Port of Bellingham, Harbor Center, 1801 Roeder Ave., Ste. 146, Bellingham
4. [YouTube](#)

3:00 PM OPEN THE PUBLIC MEETING, IMMEDIATELY RECESS TO EXECUTIVE SESSION

The purpose of the executive session is to discuss the following:

- To discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency - RCW 42.30.110(1)(i).

4:00 PM OPEN THE PUBLIC MEETING AND ROLL CALL

READ ADVISORY COMMITTEE MEETING SCHEDULES

Bellingham International Airport Advisory Committee (BIAAC)

August 14, 2025 @ 4 pm

Join Zoom Meeting:

<https://portofbellingham.zoom.us/j/83436217745?pwd=SOmb0A6Lkbywdun4RRxxbC6EQwOs8r.1>

Meeting ID: 839 2388 4821

Passcode: bX6Azu

Phone: (253) 215-8782

In-Person: Aircraft Rescue Firefighting (ARFF) Station, 2005 West Bakerview Road, Bellingham

IN-PERSON & ZOOM

Marina Advisory Committee (MAC)

September 16th @ 6 pm

The Port Admin Office - Harbor Center Commission Chambers

IN-PERSON ONLY

4:00 PM PUBLIC COMMENT

There are two Public Comment periods: One at 4:00 pm and another at the end of the meeting. Out of respect for everyone who attends the Commission Meeting, each public comment period may be limited to 15 minutes total. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing.

NEW HIRE INTRODUCTION

Jensen Bruner, Marine Life Center Education Specialist (presented by Stephanie Wiley)

CONSENT AGENDA

- A. [Motion](#) to approve minutes from June 17, 2025 Regular Scheduled Commission Meeting
- B. [Motion](#) to approve the 2026 budget schedule.
- C. [Motion](#) to authorize the Interim Executive Director to enter into an insurance contract and authorize payment for the renewal of the Port's Property, Cyber and Crime insurance coverage for the period from July 1, 2025 through July 1, 2026.
- D. [Motion](#) to authorize the sale of a vessel, pursuant to Resolution No. 1349
- E. [Motion](#) to approve execution of a Mutual Separation Agreement with Executive Director Rob Fix containing the essential terms of: (i) Executive Director Fix's separation from employment with the Port of Bellingham (the "Port") is mutual; (ii) Executive Director Fix will receive twelve (12) months' salary as severance; and (iii) Executive Director Fix releases the Port from all employment-related claims.
- F. [Motion](#) to approve a Renewal and Modification of Lease between the Port of Bellingham and Wood Stone Corporation for premises at 1801 W. Bakerview Rd, Bellingham, WA 98226.
- G. [Motion](#) to authorize the Interim Executive Director to execute a month-to-month contract extension between the Port of Bellingham and SP Plus Corporation at Bellingham International Airport for parking management services.

PRESENTATION

1. Unleaded Fuel Presentation (presented by Matt Rodriguez)
2. Quarter 2 Financial Update (presented by Tamara Sobjack)

ACTION ITEMS

1. [Motion](#) to adopt a resolution providing for the form of ballot proposition and specifying certain other details concerning submission to the qualified voters of the Port District at a General Election to be held therein on November 4, 2025, of a proposition whether the number of Commissioners of the Port District should be increased from three (3) Commissioners to five (5) Commissioners, each assigned to one (1) of five (5) newly drawn separate districts
2. [Motion](#) authorizing the Interim Executive Director to enter into a grant agreement with USDOT/MARAD providing \$17,931,000 for the Bellingham Shipping Terminal Rail Connection project awarded under RAISE FY2024.
3. [Motion](#) to authorize Interim Executive Director to execute a new lease, in substantially the same format as the attached proposed Lease, between the Port of Bellingham and Whatcom Food and Farming Station for approximately 58.81 acres of land and improvements at 6209 Northwest Drive, Ferndale.

END OF MEETING PUBLIC COMMENT

OTHER BUSINESS

ADJOURN

The Port encourages people with disabilities to participate in public meetings. For assistance with special needs, please call the Port at (360) 676-2500 at least four days in advance.