



**MEETING AGENDA
PORT OF BELLINGHAM BOARD OF COMMISSIONERS
MONDAY, AUGUST 9, 2021
CONFERENCE ROOM – HARBOR CENTER BUILDING
1801 ROEDER AVENUE, BELLINGHAM, WASHINGTON**

Port of Bellingham Mission Statement: To promote sustainable economic development, optimize transportation gateways, and manage publicly owned land and facilities to benefit Whatcom County.

A Whatcom County public health emergency is still in effect, to reduce the spread of novel coronavirus (COVID-19). There are two ways to participate, or you can watch it on YouTube:

- 1) Conference Dial in (253) 215-8782, you will be prompted to enter a Meeting ID: 931 6165 3681 Passcode: 080921 (please mute your phone, unmute if called on for public comment)
- 2) [Zoom](#) Meeting ID: 931 6165 3681; Passcode: 080921 (please mute your mic)
- 3) <https://www.youtube.com/user/PortBellingham>

3:00 PM OPEN PUBLIC MEETING, IMMEDIATELY RECESS TO EXECUTIVE SESSION

The purpose of the executive session will be to discuss potential real estate transactions pursuant to RCW 42.30.110 (i) (c).

4:00 PM CLOSE EXECUTIVE SESSION; OPEN THE PUBLIC MEETING, ROLL CALL

PUBLIC COMMENT PERIODS– During the meeting, there will be two Public Comment periods: One at 4:00 PM and another at the end of the meeting. Out of respect for everyone who attends the Commission meeting, each public comment period may be limited to 15 minutes total. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing.

CONSENT AGENDA

- A. Approve minutes from the [July 13, 2021](#) regular scheduled commission meeting.
- B. Authorize the Executive Director to purchase a New 5 Station [Portable Restroom](#).
- C. Motion by the Commission approving Resolution #1362-B, updating [petty cash](#) custodians and amounts.
- D. Authorize the Executive Director's acceptance of the [two grant\(s\)](#) and funds under the American Rescue Plan Act (ARPA) of 2021. The ARPA funds will assist the Port to defray operating, maintenance, and debt service costs at the airport and provide relief to the airport's terminal concessionaires.
- E. Motion by the Port Commission approving the new [Airline Operating Agreement](#) with Southwest Airlines, Co. for commercial air-service at the Bellingham International Airport (BLI).
- F. Ratify the Executive Director's approval of the following contract:
 - (1) Project- Bayview/Bellwether Building [Fire Alarm Panel Replacement](#);
Contractor- Guardian Security Systems, Inc.
- G. Authorize [reallocation of funds](#) from Line 274 (Infrastructure Capital Improvements) of the 2021 Strategic Budget to a new 2021 project to repair a Squalicum Harbor area bulkhead.
- H. (a) Motion by the Port Commission to approve a Termination of Lease Agreement between the Port of Bellingham and [San Juan Sailing, Inc.](#) for Premises located at Harbor Mall, Suite 5.
(b) Motion by the Port Commission to approve a new Commercial Lease between the Port of Bellingham and San Juan Sailing, Inc. for premises located at Harbor Mall, Suite 22/24.
- I. Motion by the Port Commission to authorize the Executive Director to execute a Modification of Lease with [Fairhaven Industrial Marine Repair Facility, LLC](#) for premises at 200, 201 and 207 Harris Avenue.
- J. Motion by the Commission to approve the Second Consent to Assignment of Lease for Transfer of a Portion of Company Unit Shares [Change of Ownership](#) from Tim Cornwell of Bellwether Real Estate LLC to Monte Young, Adam M. Parry, and Diskin Young of Bellwether Real Estate LLC.
- K. Motion by the Commission to approve the following [documents](#):
 - (a) Third Modification of Lease between the Port of Bellingham and I&J Properties LLC.
 - (b) Third Modification of Lease between the Port of Bellingham and Hilton Roeder II LLC.

PRESENTATION

1. Broadband Update

ACTION ITEMS

1. Motion authorizing the Executive Director to execute the Restated and Amended Master Development Agreement with [Harcourt](#) Bellingham, LLC to reduce the Master Development Area, adjust the project approval process, and provide detailed financial assurances, pending no substantive changes to the draft agreement.
2. A motion authorizing the Executive Director to 1) Accept a grant from the [Department of Ecology](#) to construct a marine habitat enhancement project at Little Squalicum Beach; 2) Amend the Port's 2021 budget to add funds for the project at Little Squalicum Beach.

OTHER BUSINESS

ADJOURN

For citizens with special needs, the Port of Bellingham Harbor Center Conference Room is fully accessible. For additional accommodations, please call the Port of Bellingham at (360) 676-2500 at least four (4) business days in advance of the meeting.

ADVISORY COMMITTEE MEETING SCHEDULES

MARINA ADVISORY COMMITTEE (MAC) –
September 14th @ 6 PM

Bellingham International Airport Advisory Committee (BIAAC) –
November (Date TBD) @ 4 PM