



MEETING AGENDA
PORT OF BELLINGHAM BOARD OF COMMISSIONERS
TUESDAY, September 3, 2019
CONFERENCE ROOM – HARBOR CENTER BUILDING
1801 ROEDER AVENUE, BELLINGHAM, WASHINGTON

Port of Bellingham Mission Statement: To promote sustainable economic development, optimize transportation gateways, and manage publicly owned land and facilities to benefit Whatcom County.

4:30 OPEN PUBLIC MEETING, ROLL CALL

PUBLIC COMMENT PERIODS –During the meeting, there will be 2 Public Comment periods: One at 4:30 PM and another at 5:30 PM. Out of respect for everyone who attends the Commission meeting, each public comment period may be limited to 15 minutes total. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing.

CONSENT AGENDA

- A. Approve the minutes of the August 13, 2019, regular meeting.
- B. Approve a two year Services Agreement between the Port of Bellingham and Western Washington University (WWU) to fund Small Business Development Center services.
- C. Approve a grant from the Economic Development Investment for Whatcom County Rural Broadband Segment 1 construction project.
- D. Approve an amendment to the Local Agency Professional Services Cost plus Fixed Fee Consultant Agreement with PH Consulting.
- E. Approve the transfer of funds from general ledger number 105-847-1900 to general ledger number 105-005-7308 and execute a Professional Services Agreement (PSA) with Power Science Engineering.
- F. For notification purposes only, per Resolution No. 1358A Small Works Roster-Awarded Public Works Contract for the following projects; Bellingham International Airport Replace Carpet, C Street Rolling Gate, Provide Waterfront Pump Track Import Soil, Sprinkler System Repair FMIP Building 1, and Waterfront Pump Track Construction.
- G. Approve the reallocation of Capital Improvement Project (CIP) funds between three Capital Projects in Fairhaven Marine Industrial Park (FMIP).

- H. Approve the Consent to Assignment of Lease from Sofie's Properties, LLC to RespLabs Medical USA, Inc., for Bellingham International Airport Binding Site Plan # 9, located within the Airport Industrial Park.
- I. Approve to change the petty cash custodian at the Accounting Office from Valerie Schorr to Tamara Sobjack.
- J. Approve the First Amendment to the Third Cost Sharing Agreement between the Port of Bellingham and Bornstein Seafood's, Inc. for the I&J Waterway Site.

PRESENTATIONS

- 1. Second Quarter 2019 Financial Report Update

RECESS THE PUBLIC MEETING AND OPEN A PUBLIC HEARING OF INTENT TO SURPLUS THE FORMER HUMANE SOCIETY BUILDING

CLOSE THE PUBLIC HEARING ON INTENT TO SURPLUS THE FORMER HUMANE SOCIETY BUILDING AND RECONVENE THE PUBLIC MEETING

ACTION ITEMS

- 1. Authorize the Executive Director to approve funding of the Farming For Life Center located at the NW Fairgrounds in the City of Lynden

OTHER BUSINESS

ADJOURN

For citizens with special needs, the Port of Bellingham Harbor Center Conference Room is fully accessible. For additional accommodations, please call the Port of Bellingham at (360) 676-2500 at least four (4) business days in advance of the meeting.

ADVISORY COMMITTEE MEETING SCHEDULES

MARINA ADVISORY COMMITTEE – Tuesday, September 10, 2019, at 6:00 PM, Commission Chambers, Harbor Center Building, 1801 Roeder Avenue, Bellingham.

TECHNICAL AIRPORT ADVISORY COMMITTEE (TAAC)- Thursday, September 12, 2019, at 9:30 AM, ARFF Conference Room, 2005 W. Bakerview Road, Bellingham International Airport.

BELLINGHAM INTERNATIONAL AIRPORT ADVISORY COMMITTEE (BIAAC)– Thursday, September 12, 2019, at 5:00 PM, ARFF Conference Room, 2005 W. Bakerview Road, Bellingham International Airport.