



PORT OF BELLINGHAM
Washington State

MEETING AGENDA
PORT OF BELLINGHAM BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 18, 2018 –4:30 p.m.
CONFERENCE ROOM – HARBOR CENTER BUILDING
1801 ROEDER AVENUE, BELLINGHAM, WASHINGTON

Port of Bellingham Mission Statement: To promote sustainable economic development, optimize transportation gateways, and manage publicly owned land and facilities to benefit Whatcom County.

3:30 OPEN PUBLIC MEETING AND IMMEDIATELY RECESS TO EXECUTIVE SESSION

The purpose of the executive session will be to discuss potential litigation pursuant to RCW 42.30.110(1)(i). The executive session is expected to last 1.0 hour. There will be no formal action taken by the Commission during the executive session

4:30 RECONVENE PUBLIC MEETING, ROLL CALL

PUBLIC COMMENT PERIODS –During the meeting, there will be 2 Public Comment periods: One at 4:30 and another at 5:30 pm.

Out of respect for everyone who attends the Commission meeting, each public comment period may be limited to 15 minutes total. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing.

CONSENT AGENDA

- A. Approve the minutes of the [August 14, 2018](#) and [September 4, 2018](#), regular and [August 23, 2018, special Commission meetings](#).
- B. For notification purposes, Small works roster pursuant to [Resolution No. 1358A](#)- Clean, Seal, Re-Stripe Bellingham Cruise Terminal lots.
- C. Authorize the Executive Director to execute Amendment No. 2 to the Professional Services Agreement with RMC Architects to provide design, permitting and estimating support for the [Walsh Marine Building](#) project.
- D. Approve the 8th Amendment to the Amended and Restated Capital Ground Lease between the Port of Bellingham and [Cohanim Bellwether D LLC](#), 20 Bellwether Way.
- E. Authorize the Executive Director to execute Amendment No. 5 to the Terminal Services Agreement with the State of Alaska for the [Alaska Marine Highway System](#) (AMHS) exercising the 3rd of 5 renewal options extending ticketing and reservation services.
- F. Approve the [Consent to Assignment of Commercial Lease](#) from Zweber Enterprises Inc. d/b/a America's Cup to America's Cup Coffee Shop LLC.
- G. Approve the weekend hourly [facility rental rate](#) for the [Bellingham Cruise Terminal Dome](#) to be made available up to 90 days in advance.
- H. Authorize the Executive Director to apply for, accept and manage a grant from Puget Sound Energy ([PSE](#)) [Business License Incentive Program](#) for upgrades to the exterior lighting at the Bellingham Cruise Terminal.
- I. [Amend the 2018 schedule](#) of Commission meetings for Calendar year 2018, consolidating the business of the two December meetings into one meeting, December 11, 2018.

- J. Authorize the Executive Director to execute a one year extension of the Professional Services Agreement for the [Flight Information Display System \(FIDS\)](#) and Advertisement System with Terminal Systems International at the Bellingham International Airport (BLI).
- K. Approve two new [capital projects and a budget transfer](#) to fund these projects at the Bellingham International Airport (BLI).
- L. Approve an increase to the authorized contract with [Razz Construction](#) for the District Energy Piping for Granary Avenue and Laurel Street project.

PRESENTATIONS

Port Parks/ Events Update

Salmon Hatchery Best Management Practices Update

Blaine Marine Industrial Area Update

ACTION ITEMS

1. Authorize the Executive Director to 1) enter into a [Memo of Understanding \(MOU\)](#) between the Port and Dakota Creek Shellfish for property in the Blaine Marine Industrial Area, and 2) negotiate and enter into an MOU between the Port and following tenants: Boundary Fish Co., Drayton Harbor Fishery & Walsh Marine for property in the Blaine Marine Industrial Area.
2. [Approve 1\)](#) Termination of Lease and Settlement Agreement between the Port and First American Title Insurance Co. and 2) New Commercial Lease between the Port and The Non-GMO Project for Suite 301, Bellwether Building.

OTHER BUSINESS

ADJOURN

For citizens with special needs, the Port of Bellingham Harbor Center Conference Room is fully accessible. For additional accommodations, please call the Port of Bellingham at (360) 676-2500 at least four (4) business days in advance of the meeting.

ADVISORY COMMITTEE MEETING SCHEDULES

MARINA ADVISORY COMMITTEE – Tuesday, October 9, 2018 at 6:00 p.m., Commission Chambers, Harbor Center Building, 1801 Roeder Avenue, Bellingham

TECHNICAL AIRPORT ADVISORY COMMITTEE (TAAC) - Thursday, November 8, at 9:30 a.m. ARFF Conference Room, 2005 W. Bakerview Road Bellingham International Airport.

BELLINGHAM INTERNATIONAL AIRPORT ADVISORY COMMITTEE (BIAAC) – Thursday, November 8, 2018, at 5:00 p.m., ARFF Conference Room, 2005 W. Bakerview Road Bellingham International Airport.