



PORT OF BELLINGHAM
Washington State

MEETING AGENDA
PORT OF BELLINGHAM BOARD OF COMMISSIONERS
TUESDAY, November 19, 2019
CONFERENCE ROOM – HARBOR CENTER BUILDING
1801 ROEDER AVENUE, BELLINGHAM, WASHINGTON

Port of Bellingham Mission Statement: To promote sustainable economic development, optimize transportation gateways, and manage publicly owned land and facilities to benefit Whatcom County.

3:00 PM OPEN PUBLIC MEETING, IMMEDIATELY RECESS TO EXECUTIVE SESSION

The purpose of the executive session will be to discuss potential litigation, real estate transaction pursuant to RCW 42.30.110 (i) (c).

CLOSE EXECUTIVE SESSION, 4:30 PM RECONVENE PUBLIC MEETING, ROLL CALL

PUBLIC COMMENT PERIODS– During the meeting, there will be 2 Public Comment periods: **One at 4:30 PM and another at 5:30 PM.** Out of respect for everyone who attends the Commission meeting, each public comment period may be limited to 15 minutes total. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing.

CONSENT AGENDA

- A. Approve the [minutes](#) of the November 5, 2019 regular scheduled meeting.
- B. Authorized the Port Commission to sell vessel, pursuant to [Resolution No. 1349](#).
- C. Authorize the Port Commission to approve modifications to the [Airport's Tariff Schedule](#) to include two new categories for residents of the San Juan Islands and non-domicile airline employees. The 2020 Tariff would also increase the electric vehicle reservation fee to cover the cost of credit card and service fees, and increase the transportation network carrier fee.
- D. Authorize the Port Commission to amend the [Operating Agreement](#) Between West Coast Terminal and Stevedore Company and the Port of Bellingham granting West Coast a non-exclusive license to manage the newly designated Foreign Trade Zone Site 8, located in the "Log Pond" area, under the Ports' subzone alternate site plan framework.
- E. Authorize the Port Commission to approve a [Modification of Lease](#) between the Port of Bellingham (Port) and The Landings at Colony Wharf, LLC, for premises at F Street, Bellingham, Washington.
- F. (1) Authorized the Port Commission to approve the [Modification of Airport Lease](#) between the Port of Bellingham and Command Aviation Inc. (54)
(2) Authorize the Port Commission to approve the Modification of Airport Lease between the Port of Bellingham and Bellingham Hangars Condominium Owner's Association. (38C)
- G. Authorize the Port Commission to approve the write-off delinquent balance for [Anthony Monroe dba Northwest Native Architecture](#).
- H. Authorize the Port Commission to approve the write-off of the delinquent account balance for [Puglia Engineering Inc.](#)
- I. Notice of [awarded Public Works Contracts](#):
 - 1) Great Floors for the Bellwether Carpet Replacement Project 2019.

2) Bellingham Marine, Inc. for the Zuanich Visitor Float.

PRESENTATIONS

1. Miscellaneous Harbor Rates and Fees Update
2. Temporary Storage Yard Update

RECESS THE PUBLIC MEETING AND OPEN A PUBLIC HEARING ON THE 2020 PRELIMINARY STRATEGIC BUDGET.

CLOSE THE PUBLIC HEARING ON THE 2020 PRELIMINARY STRATEGIC BUDGET AND RECONVENE THE REGULAR COMMISSION MEETING.

RECESS THE PUBLIC MEETING AND OPEN A PUBLIC HEARING ON THE AMENDMENT OF THE COMPREHENSIVE SCHEME OF HARBOR IMPROVEMENTS- ADOPTION OF THE WATERFRONT SUBAREA PLAN.

CLOSE THE PUBLIC HEARING ON THE AMENDMENT OF THE COMPREHENSIVE SCHEME OF HARBOR IMPROVEMENTS- ADOPTION OF THE WATERFRONT SUBAREA PLAN.

ACTION ITEMS

1. Authorize the Executive Director to execute the necessary contracts and employment practices for the implementation of the [2020 Employee Benefits Program.](#)
2. Authorize the Port Commission to approve Resolution No. 1389 approving the 2020 [Strategic Budget and Resolution No. 1390](#) authorizing the regular property tax levy and declaring a substantial need to maintain the maximum levy capacity.
3. Authorize the Port Commission to approve a Termination of Management Agreement, Voluntary Donation Agreement and Bill of Sale between the Port of Bellingham (the "Port") and [Northwest Discovery Project](#) ("NDP") for the Marine Life Center ("MLC") at the Harbor Center Building in Squalicum Harbor.
4. (A) Authorize the Port Commission to approve a [Consent Assignment of Lease](#) from Sound Pacific Seafood, LLC to the Tulalip Tribes of Washington for premises at the Blaine Marine Industrial Area.
(B) Authorize the Port Commission to approve a [Modification of Lease](#) between the Port of Bellingham and Tulalip Tribe of Washington for premises at the Blaine Marine Industrial Area.

OTHER BUSINESS

ADJOURN

For citizens with special needs, the Port of Bellingham Harbor Center Conference Room is fully accessible. For additional accommodations, please call the Port of Bellingham at (360) 676-2500 at least four (4) business days in advance of the meeting.

ADVISORY COMMITTEE MEETING SCHEDULES

MARINA ADVISORY COMMITTEE (MAC) – Tuesday, January 14, 2019, at 6:00 PM, Commission Chambers, Harbor Center Building, 1801 Roeder Avenue, Bellingham.

TECHNICAL AIRPORT ADVISORY COMMITTEE (TAAC) – Thursday, January 16, 2019, at 9:30 AM, ARFF Conference Room, 2005 W. Bakerview Road, Bellingham International Airport.

BELLINGHAM INTERNATIONAL AIRPORT ADVISORY COMMITTEE (BIAAC) – Thursday, January 16, at 5:00 PM, ARFF Conference Room, 2005 W. Bakerview Road, Bellingham International Airport.