



PORT OF BELLINGHAM  
*Washington State*

MEETING AGENDA  
PORT OF BELLINGHAM BOARD OF COMMISSIONERS  
TUESDAY, NOVEMBER 20, 2018 –4:30 p.m.  
CONFERENCE ROOM – HARBOR CENTER BUILDING  
1801 ROEDER AVENUE, BELLINGHAM, WASHINGTON

*Port of Bellingham Mission Statement: To promote sustainable economic development, optimize transportation gateways, and manage publicly owned land and facilities to benefit Whatcom County.*

**2:30 OPEN PUBLIC MEETING ROLL CALL AND IMMEDIATELY RECESS TO CLOSED EXECUTIVE SESSION**

The purpose of the executive session will be to discuss pending litigation and potential real estate transactions pursuant to RCW 42.30.110(1 (i)(c). The executive session is expected last approximately 2 hours. There will be no formal action taken by the Commission during the executive session.

**4:30 RECONVENE PUBLIC MEETING, ROLL CALL**

**PUBLIC COMMENT PERIODS –During the meeting, there will be 2 Public Comment periods: One at 4:30 and another at 5:30 pm.**

Out of respect for everyone who attends the Commission meeting, each public comment period may be limited to 15 minutes total. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing.

**CONSENT AGENDA**

- A. Approve the [minutes](#) of the November 6, 2018 regular Commission meeting.
- B. Approve modifications to the [Bellingham International Airport Tariff Schedule](#) for FY 2019.
- C. Authorize the Executive Director to execute a one year extension and modification of the janitorial maintenance service agreement with [SP Plus Corporation](#) for the Bellingham International Airport (BLI).
- D. Approve the Renewal & Modification of Lease(s) between the Port of Bellingham and NW Explorations LLC for premises in the Squalicum Esplanade Building at Squalicum Harbor and premises in the [Marina Square Building at Squalicum Harbor](#).
- E. Authorize the Executive Director to execute an [Interlocal Agreement](#) between the Port of Bellingham and the City of Bellingham for the installation, maintenance and repairs of communication equipment as requested.
- F. Authorize the Executive Director to execute a [Consultant Agreement](#) with PH Consulting, LLC for the Harris Avenue railroad crossing modifications project.
- G. For notification purposes only, [Small Works Roster](#) pursuant to Resolution No. 1358A-Airport Electrical Improvements- Henden Electric, Squalicum Storage Yard- Carman's Construction.
- H. Approve the [Consent to Assignment of Airport Industrial Park Lease](#) from The Puget Hound LLC to Royal Paw Resort LLC for Binding Site Plan No. 3A, Airport Industrial Park.

1. Authorize the Executive Director to approve payment of invoices to the Department of Natural Resources for two [Aquatic Lands Harbor Leases](#) for the period December 1, 2018 through November 30, 2019.

## **PRESENTATIONS**

- Blaine Tax Exemption Update- Michael Jones, City Manager for the City of Blaine
- Weblocker Update

## **RECESS THE PUBLIC MEETING AND OPEN A PUBLIC HEARING ON THE 2019 STRATEGIC BUDGET**

## **CLOSE THE PUBLIC HEARING ON THE 2019 STRATEGIC BUDGET AND RECONVENE THE REGULAR COMMISSION MEETING**

## **ACTION ITEMS**

1. [Adopt Resolution No. 1377](#) approving the Port of Bellingham 2019 Strategic Budget and Resolution No. 1378 authorizing the regular property tax levy and maintaining the maximum levy capacity.
2. Establish the Dates, Times and Location of Regular [Port Commission Meetings for 2019](#).
3. Authorize the Executive Director to execute the necessary contracts and employment practices for the Renewal of Port of Bellingham [2019 Employee Benefits Program](#).
4. Authorize the Executive Director to execute a Settlement and Mutual Release Agreement for remediation costs at the [Westman Marine Cleanup Site](#).
5. Authorize the Executive Director to execute an [Energy Services Authorization](#) under the Interagency Agreement with the Washington State Department of Enterprise Services Energy Program for a solar panel installation at the Bellingham Cruise Terminal.
6. Authorize the Executive Director to execute an [Interlocal Agreement](#) with the City of Bellingham for installation, operation and maintenance of Port fiber conduit for Roeder Avenue and C Street.
7. Authorize the Executive Director to execute a [2018-2020 Interlocal Agreement](#) between the Port of Bellingham and the Public Utility District Interlocal (PUD) for Cherry Point.

## **OTHER BUSINESS**

## **ADJOURN**

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***For citizens with special needs, the Port of Bellingham Harbor Center Conference Room is fully accessible. For additional accommodations, please call the Port of Bellingham at (360) 676-2500 at least four (4) business days in advance of the meeting.***

### **ADVISORY COMMITTEE MEETING SCHEDULES**

**MARINA ADVISORY COMMITTEE** – Tuesday, January 15, 2019, at 6:00 p.m., Commission Chambers, Harbor Center Building, 1801 Roeder Avenue, Bellingham

**TECHNICAL AIRPORT ADVISORY COMMITTEE (TAAC)** - Thursday, January 10, 2019, at 9:30 a.m. ARFF Conference Room, 2005 W. Bakerview Road Bellingham International Airport.

**BELLINGHAM INTERNATIONAL AIRPORT ADVISORY COMMITTEE (BIAAC)** – Thursday, January 10, 2019, at 5:00 p.m., ARFF Conference Room, 2005 W. Bakerview Road Bellingham International Airport.