

**PORT OF BELLINGHAM  
MAC (MARINA ADVISORY COMMITTEE) MEETING  
TUESDAY, NOVEMBER 12, 2019  
HARBOR CENTER CONFERENCE ROOM  
BELLINGHAM, WASHINGTON**

**Minutes**

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**Committee Members Present:**

Paul Burrill  
Charlie Hawkins  
Peter Border  
Jim Kyle  
Ross Tennant  
Loren Kapp

Dick Cathell  
Julie Winkler  
Robert Brooks  
Pinky Vargas  
Byron Richards

**Committee Members Absent:**

**Committee Members Excused:**

Jon Alexander  
Linda Thomson  
Charlie Hawkins

**Visitors/Guests:**

Commissioner Bell  
Jack DeCook

**Port Representatives present**

Andy Peterson  
Kyle Randolph  
Pam Taft  
Alan Birdsall

**Roll Call**

The meeting was called to order at 6:00pm.

**Minutes**

Paul Burrill motioned to approve the October minutes, which were approved unanimously by the MAC.

**Public Comment**

No public comment.

**Dockside Feedback**

Peter Border asked Ross Tenant for an update on marine trades apprenticeship program. Ross explained the program structure allows the apprentices to work while they learn. Students commit to classroom training 1 night per week, 1 Saturday per month, and 1 week per year. Currently the program has 7 students enrolled.

**Follow-up On Forklift Fees**

Staff reported back to the MAC with some background data on capital replacement cost and actual operating cost of the forklifts at Blaine and Squalicum Harbor. After reviewing the repair and maintenance costs as well as the capital replacement cost, Dick Cathell made a motion to increase the hourly forklift rental fee to \$35.00 which was seconded by Pinky Vargas. The motion passed unanimously.

### **2020 Harbor Rules, Regulations, Rates Handbook Review**

Staff reminded the MAC that each year the Port Commission approves the Harbor Rules, Regulations and Rates handbook for the marinas. At the December 10, 2020 Commission meeting, Staff was proposing 3 minor changes to the existing policies which include:

1. No rafting of vessels without approval of the Harbormaster.
2. No modifications to the docks.
3. Policy change to allow new customers the ability to sublease a slip while they purchase a boat.

MAC supported the suggested changes and approved them unanimously.

### **December 3, 2019 Meeting**

Paul mentioned that the December 10, 2019 Commission meeting was going to conflict with the regular MAC meeting schedule. Since many people were traveling for the holidays the group unanimously agreed to recess until the next regularly scheduled meeting in January 2020.

### **Staff Updates**

Kyle Randolph presented a staff proposal to provide Port purchased shipping containers to webhouse customers who desired secure storage under their weblocker overhang. The storage container would be purchased by the Port and rented to the weblocker tenant customer for approximately \$46 per month. This model would allow the Port to ensure that container storage would fit under the overhang and conform with a uniform condition and appearance. The MAC approved the Port's proposal unanimously.

With no further business the meeting adjourned at 7:30pm.

