MINUTES OF THE PORT OF BELLINGHAM SPECIAL COMMISSION MEETING **HELD FRIDAY, MAY 8, 2009** INTERNATIONAL TRADE BUILDING 3871 AIRPORT WAY, BELLINGHAM, WASHINGTON

Present:

Scott L. Walker

President

Jim Jorgensen

Vice President

Douglas G. Smith

Secretary

Staff:

Jim Darling

Executive Director

Rob Fix

Chief Financial Officer

Art Choat

Director, Aviation

Lydia Bennett Carolyn Casey Director, Real Estate

Communications Manager

Adam Fulton

Project Engineer

Terry Ilahi

Real Estate Analyst/Account Representative

Steve Shipman

Real Estate Account Representative

Neil Clement

Emergency Management/Security Officer

Dan Zenk Mary Matyas Airport Manager **Executive Secretary**

CALL TO ORDER

The meeting was called to order at 8:30 a.m. and all Commissioners were present.

Mr. Adam Fulton, Project Engineer, gave a tour of the 24,835 square feet of tenant improvements inside the western half of the former International Trade Building warehouse. This project is for occupation by the Department of Homeland Security as a coordination center during the 2010 Olympics; the project will be completed by mid-June.

ADJOURN

As there was no further business, the meeting was adjourned at 9:15 a.m.

Scott L. Walker, President

Douglas G. Smith, Secretary