

**MINUTES OF THE PORT OF BELLINGHAM COMMISSION MEETING  
HELD TUESDAY, JUNE 2, 2015  
HARBOR CENTER BUILDING CONFERENCE ROOM  
1801 ROEDER AVENUE, BELLINGHAM, WASHINGTON**

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Present: Commissioners:  
President Dan Robbins  
Vice President Jim Jorgensen  
Secretary Michael McAuley

Staff:

Rob Fix	Executive Director
Mike Stoner	Environmental Programs Director
Tamara Sobjack	Finance Director
Fred Seeger	Facilities Director
Elizabeth Monahan	Human Resources Director
Dan Stahl	Maritime Director
Sylvia Goodwin	Planning and Development Director
Shirley McFearin	Real Estate Director
Dodd Snodgrass	Economic Development Specialist
John Michener	Economic Development Specialist
Judy Harvey	Real Estate Representative
Frank Chmelik	Port Counsel
Diane McClain	Executive Secretary

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**CALL PUBLIC MEETING TO ORDER AND ROLL CALL**

Commissioner Robbins called the meeting to order at 3:00 p. m. and announced that all 3 Commissioners were present.

**PUBLIC COMMENT PERIOD**

No one signed up for public comment.

**CONSENT AGENDA**

Motion: To adopt Consent Agenda items A and B as follows:

- A. Memorandum of Airport Hotel Lease for Bellingham HI, LLC.
- B. Modification - Correction to Exhibit "H" in Airport Hotel Lease between the Port of Bellingham and Bellingham HI LLC.

Discussion: None.

Motion approved with a 3-0 vote.

## **PRESENTATIONS:**

### **1. Update – Economic Development**

Economic Development Specialists Dodd Snodgrass and John Michener presented an update on the Port's Economic Development program. The Port has been designated the Washington State Economic Development system Associate Development Organization (ADO) by the Whatcom County Executive and State Department of Commerce, responsible for addressing business retention, expansion, recruitment, startup assistance, asset and capacity building. The presentation included examples of Whatcom County businesses that have benefited as a result of the ADO connection. Other programs being addressed by the Port's Economic Development staff include the Innovation Partnership Zone (IPZ), Industrial Development Districts (IDDs). The team also works to market Bellingham and Whatcom County with a focus on the Marine Trades, adventure recreation, specialty foods, and high value manufacturing, and tourism industries.

## **ACTION ITEMS:**

### **1. BELLWETHER MEDICAL ACUPUNCTURE & MASSAGE LLC ASSIGNMENT OF LEASE & RELEASE AGREEMENT AND SECOND MODIFICATION OF LEASE BELLINGHAM MEDICAL ACUPUNCTURE PLLC**

Motion: Authorize the Executive Director to execute A.) Assignment of Lease & Release Agreement between Bellingham Medical Acupuncture PLLC, Inner Landscape Acupuncture PLLC, A Better Way Massage LLC, d/b/a Bellwether Medical Acupuncture, and Bellwether Medical Acupuncture & Massage LLC and Bellingham Medical Acupuncture PLLC (the new "Lessee") and, B.) Second Modification of Lease with Bellingham Medical Acupuncture, PLLC.

Discussion: Real Estate Representative Judy Harvey explained the Port entered into a Commercial Lease in 2013 for Suite 219 in the Bayview Building with three massage and acupuncture practices using the common name Bellwether Medical Acupuncture & Massage LLC. The tenants experienced a dispute. Port staff is recommending the proposed action to resolve the matter.

Motion approved with 3-0 vote.

## **NEW BUSINESS**

**1. Letter of Appreciation to Mike Stoner** - Commissioner Robbins read a letter of appreciation from the Commission to Environmental Programs Director Mike Stoner acknowledging his many accomplishments and contributions to the Port of Bellingham during his 20 years of service. The Commissioners congratulated Mr. Stoner on his upcoming retirement.

**2. Industrial Development Districts (IDDs)**- Executive Director Rob Fix commented that Port staff will prepare information to present to the Commission pertaining to the IDD program mentioned in the earlier Economic Development update and presentation.

**CLOSE PUBLIC MEETING, IMMEDIATELY RECESS TO CLOSED EXECUTIVE SESSION**

It was explained that the purpose of the closed session would be to discuss real estate transactions and pending litigation (pursuant to RCW 42.30.110 (c) (i)). The duration was expected to last approximately 1 hour and no action taken by the Commission during the closed executive session.

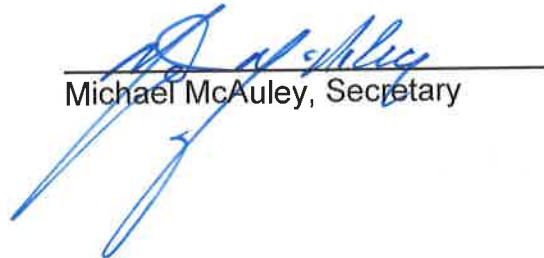
**CLOSE EXECUTIVE SESSION AND RECONVENE PUBLIC MEETING**

**ADJOURN**

As there was no further business, the meeting was adjourned at approximately 5:30 p.m.



Daniel M. Robbins, President



Michael McAuley, Secretary