



AGENDA

ACTION ITEM # 3**MEMORANDUM**

TO: Rob Fix
DATE: September 4, 2018

FROM: Adam Fulton, PE
COPIES: Brian Keenan, PE *BK*
Contract File

SUBJECT: Bellingham Shipping Terminal Re-Power Warehouse 1 and Berth 1 Project
K Engineers, Inc.; Professional Services Agreement (PSA)

ACTION REQUESTED

Authorize the Executive Director to execute a Professional Services Agreement with K Engineers, Inc. (K Engineers) to provide engineering consulting services for the Bellingham Shipping Terminal Re-Power Warehouse 1 and Berth 1 Project in the amount of \$28,000 plus a 20% contingency for a total contract amount of \$33,600.

BACKGROUND

This project is the third phase of work to replace overhead power and telecommunication utilities with underground utilities at the Bellingham Shipping Terminal (BST) to improve utility service and minimize potential conflicts between terminal operations and the existing overhead utilities. Previous work has installed underground conduit for power and telecommunications. This project will build upon the earlier work to design underground power and telecommunication conduits from the BST entrance to Warehouse 1 and Berth 1. This PSA will hire K Engineers to provide the following services.

1. Design Development: replace overhead power and telecommunication utilities with underground conduits, vaults, and appurtenances. Increase power availability for the Log Pond Area, Warehouse 1, and Berth 1.
2. Construction Documents: bid-ready construction documents.
3. Bid Support: electrical design support during the bid phase.

The Port follows the requirements of RCW 39.80 in the hiring of engineering and professional consultants. The Port received four proposals in response to its Request for Professional Services (RFPS) for this Project, and K Engineers was selected as the best qualified.

FISCAL IMPACT

This PSA will be fully funded by Capital Improvement Project 109-760-1900.

STRATEGIC PURPOSE

These projects contribute to 2018 Key Corporate Goals 3 – Expansion of Marine Trades, 5 – Re-Development of the Bellingham Shipping Terminal and Log Pond Areas, and 6 – Stimulate Economic Development and Job Creation.

RECOMMENDATION

Approve Action Requested.