



MEMORANDUM

TO: Rob Fix
FROM: Sylvia Goodwin *SG*
DATE: January 8, 2019
COPIES: Andy Peterson, Sponsor
Jon Gibson, Project Engineer *JG*
Contract File
SUBJECT: Blaine Webhouse No. 1 and Milhollin Ave Water Main Replacement
RMC Architects, Inc. (RMC); Professional Services Agreement Amendment No. 3

ACTION REQUESTED

Authorize the Executive Director to execute Amendment No. 3 to the Professional Services Agreement with RMC Architects for the next phase of design and permitting assistance for the Blaine Webhouse No. 1 project in the amount of \$17,500 plus a 10% contingency for a total contract amount of \$346,618.50.

BACKGROUND

RMC was hired in March 2018 to provide design, permitting, and cost estimating assistance for the Walsh Marine Building, Blaine Webhouse No. 1, and the stormwater system upgrades at Blaine Webhouses 2 and 3. In November 2018, the Commission approved a Developer Extension Agreement with the City of Blaine to replace the existing Asbestos Cement water main along Milhollin Ave as part of the Blaine Webhouse No. 1 project. As described in the attached proposal, PSA Amendment No. 3 would allow RMC to update the Webhouse No. 1 permit applications and bid package to include this watermain replacement and any other necessary revisions.

FISCAL IMPACT

PSA Amendment No. 3 will be fully funded by Capital Improvement Projects 216-776-1900 and 220-892-1900, which have a combined budget of \$4,126,000

PURPOSE

These projects contribute to the following 2019 Key Corporate Goals:

- No. 3 – Expansion of Marine Trades
- No. 6 – Stimulate Economic Development and Job Creation

RECOMMENDATION

Approve Action Requested.

Attachment: RMC's PSA Amendment No. 3 Proposal



December 21, 2018

Jon Gibson, PE
Port of Bellingham
1801 Roeder Avenue, Suite 146
Bellingham, WA 98225

RE: Blaine Harbor Webhouse No. 1
Amendment No. 3

Dear Jon,

This proposal includes an additional scope of services and fee adjustment to the following contract dated March 28, 2018.

“Webhouse 1 Building, Webhouse 2 & 3 Pavement Repair, Walsh Marine Building”

Since the approval of the original contract, it has been amended two times:

Amendment No. 1: Walsh Marine
Shoreline Permit Scope of Services
August 29 2018.

Amendment No. 2: Walsh Marine
A/E Scope of Services
September 25, 2018.

Scope of Services

The scope of services for Amendment No. 3 is as follows:

- All necessary design and permitting work associated with replacement of the water main in Milhollun Avenue. These documents would be included in the rebid of Webhouse No. 1 in Spring 2019.
- All necessary work to update the bid package for Webhouse No. 1 to incorporate the two previously issued addenda and removal of all revision “clouds.”

Consultant Team

Please refer to the original agreement for a listing of the consultant team.

Professional Fees

Architectural fees are based on the originally submitted summary of hourly rates.
Subconsultant fees are billed as a direct expense plus a 10% administrative markup.

Architectural	3,500	
Structural	1,000	
Civil Engineering	11,000	
Specifications	1,000	
Reimbursable Expenses	1,000	
Amendment No. 3	TOTAL	\$17,500

Please note these fees do not include services during construction.

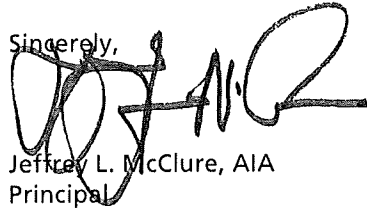
Reimbursable Expenses

RMC will charge for project related copies, printing, postage and deliveries at a direct cost x1.10 as a reimbursable expense.

Conclusion

Please let me know if I can answer any questions.

Sincerely,



Jeffrey L. McClure, AIA
Principal