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**MEMORANDUM**

**TO:** Rob Fix **DATE:** May 14, 2019

**FROM:** Alex Hildreth **COPIES:** Dave Warter, Sponsor  
Pat Rawlins  
Contract File

**SUBJECT:** CIP 109-877 Portable LED Light Towers

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**ACTION REQUESTED**

Authorize the Executive Director to execute a Purchase Order with Herc Rentals of Bellingham, WA, for the procurement of portable led light towers in the amount of \$85,487.35.

**BACKGROUND**

This Purchase Order will cover the procurement of 6 portable led light towers to improve the BST loading docks and yard facility work areas. This project will reduce the need for rental equipment, lower rental costs and provide useful equipment for after hours emergencies.

Herc Rentals is an approved state contract vendor.

**FISCAL IMPACT**

This project will be fully funded by 2019 Capital Improvement Project 109-877 "Portable Light Towers", of which has a budget of \$86,000.

**STRATEGIC PURPOSE**

Procurement of these light towers will improve the Port's shipping terminal lighting for evening projects along with decreased costs in energy consumption and rental costs. Therefore this project contributes to two of the Port's 2018 Key Corporate Goals:

Goal No. 5. Re-Development of the BST Area

Goal No. 7. Restoration and Repair of Aging Infrastructure

**RECOMMENDATION**

Approve Action Requested.