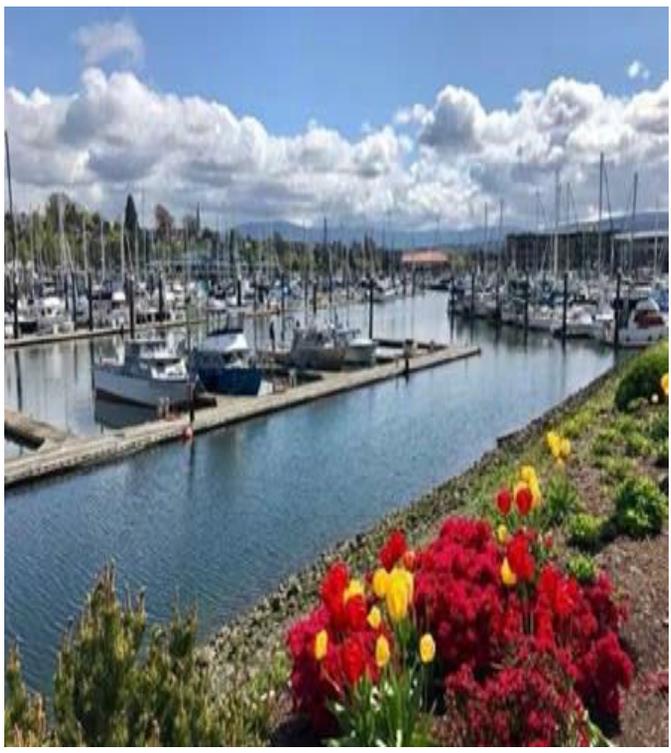


# Bellwether on the Bay<sup>®</sup> Request for Proposals Native Artwork

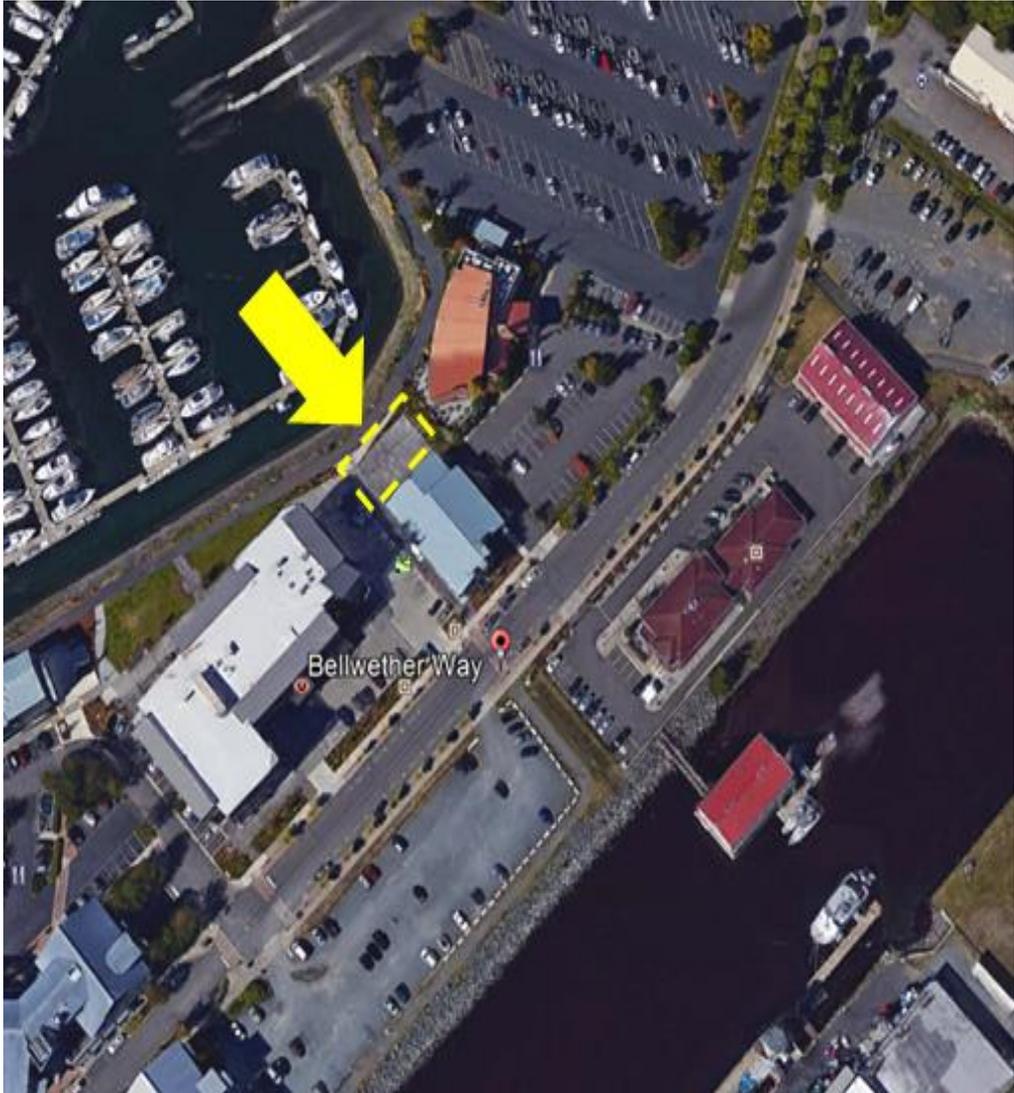
## Invitation

The Port of Bellingham is seeking proposals for Native Artwork at Bellwether on the Bay.<sup>®</sup>

Bellwether on the Bay<sup>®</sup> is located in Bellingham, Washington, situated between British Columbia to the north, Skagit County to the south, the Georgia Straits to the west, and the Cascade Mountain Range to the east. The county is approximately 2,503 square miles with over 130 miles of saltwater shoreline. The Bellwether planned development is an excellent location on the waterfront, with well maintained walking trails along the shoreline, a superb “neighborhood” featuring waterfront offices, fine dining establishments within walking distance, a 66 room luxury hotel and the Tom Glenn Common public park.



# Bellwether on the Bay® Public Art Site Available



# Description

## **Scope**

The Port of Bellingham is seeking individuals or businesses to provide proposals for Native Artwork to be located at the Public Art Site at Bellwether on the Bay®.

## **Existing Conditions and Background**

The Port of Bellingham's funding is not to exceed \$30,000.00, inclusive. The Native Artwork is to be the focal point of this Public Art Site for public enjoyment. Our vision is to create a vibrant community gathering place with the potential to incorporate additional improvements later in time.

The Bellwether on the Bay® is a highly desirable Port property. This public art opportunity is unique and exclusive.

The site is "as-is". The respondent(s) will be responsible for all expenses associated with the Native Artwork, including meeting all applicable City of Bellingham codes and meeting all Port of Bellingham policies. Selection and placement of the Native Artwork within the Public Art Site shall be solely determined by the Port of Bellingham.

# Guidelines for Submittal

Parties interested in submitting a proposal for the Native Artwork offered in this solicitation must submit four hard copies with maximum 10 pages, including a statement of interest, qualifications, and a preliminary conceptual representation of the Native Artwork , as described in the General Conditions below to:

Judy Harvey, Managing Broker  
Senior Property Manager  
Port of Bellingham  
1801 Roeder Avenue  
Bellingham, Washington 98225

**Submittals must be received by 4:00 p.m. on July 31, 2019.**

**Late Submittals will not be accepted.**

## **Submittal Must Include**

- A Letter of Interest generally describing design, size, and type of the Native Artwork.
- Description of experience in Native Artwork; and, any other relevant projects or experiences.
- Preliminary conceptual representation of the Native Artwork.
- A brief history of the individual and/or business, including references.
- A schedule for the timeline to design, produce, and deliver the Native Artwork.
- Any other additional information that is of assistance in the evaluation of the respondents.

## **General Conditions**

- Information provided in this part of the solicitation process is subject to the public disclosure laws and should be considered to be public information and available for review upon request.
- Expenses incurred in the preparation of this solicitation are solely the responsibility of the respondent.

## **Anticipated Schedule:**

- July 31, 2019: RFP Submittal due no later than 4:00 p.m.
- August 15, 2019: A limited number of respondents may be invited for interviews and may be asked to give presentations to the Port Selection Committee and/or to the Port Commission.
- August 19, 2019: Successful proposal/proposer selected.
- September 5, 2019: Successful proposal/proposer executes Port of Bellingham Agreement.
- September 17, 2019: Port Commission consideration.

# Guidelines for Submittal contd.

## Evaluation Process

After receiving submittals, a limited number of respondents may be invited for further interviews and may be asked to give presentations to the Port selection committee and/or the Port Commission. Additional information may be requested. The Port of Bellingham shall evaluate the responses based upon the best fit for the Public Art Site. All responses to this RFP shall be evaluated as follows:

<u>Evaluation Criteria</u>	<u>Points</u>
Ability to stay with the \$30,000 Budget	45
Native Artwork Concept	30
Relevant Experience and References	15
Timeline for Design, Production and Delivery	5
Overall Strength of Proposal	5

## After the Evaluation and Selection

- The Port of Bellingham reserves the right to reject any and all proposals received in this solicitation and to waive any irregularities or informalities.
- All proposals will be ranked. Should the Port choose a proposal(s), the Port and the successful respondent(s) will negotiate a Port Agreement to include but not be limited to a firm budget of \$30,000.00, inclusive as well as the timeframe for design, producing, and delivery of the Native Artwork.
- If a predetermined timeframe cannot be agreed upon, or should the approved respondent(s) fail to meet a predetermined deadline, the Port reserves the right to cancel any agreement with 15 days' written notice to the successful respondent(s) at no expense to the Port.
- The respondent(s) will not be entitled to any reimbursement for design, production, or any other ancillary or legal expenses of the respondent(s).
- Final Agreement is subject to Port of Bellingham Commission approval in an open public meeting.

# About the Port of Bellingham



The Port of Bellingham works closely with private enterprise and local and state agencies to facilitate the retention of existing business and the location of new business to Whatcom County. Like many ports in Washington State, the Port of Bellingham's activities go far beyond ocean shipping. Its many other activities are dedicated to meeting the broader economic and transportation needs of Whatcom County.

Diverse activities, such as the operation of Bellingham International Airport, marine and rail passenger terminals, two marinas, a cargo transportation terminal, and those activities of over 260 different Port commercial property tenants account for more than ten percent of the employment in Whatcom County.

The Port of Bellingham has optimal access, whether it's providing transportation connections, infrastructure or communications. Let the Port be your business partner, working with you to make your development become a reality.

Website: <http://www.portofbellingham.com>